

From (date)

To : (date)

Title			
First name/s			
Surname			
ID number			
Passport number + nationality			
Address in Greenways			
Cell number/s			
Email address			
Vehicle Reg			
Pet/s	YES		NO

Please mark with "X"

Owner	Owner's family	LT Tenant	Domestic worker	Gardener	Contractor	Holiday Maker	Other (caretaker, Estate Agent, au pair etc)

- Owner's family refers to immediate family (spouse, children, parents, grand parents and grand children) who requires full-time access to the Estate through facial recognition registration.
- Other refers to au pairs, property supervisors, carers, estate agents etc. who similarly require full time access
- ALL tenants to supply copy of rental contract
- ALL holidaymakers to supply confirmation of booking

I hereby confirm that the above information is correct and undertake to adhere to the rules of Greenways Country Estate, failing which the Greenways Management office will have the right, following due process, to deactivate access permission.

Signature

Date

Signature Owner

FOR OFFICE USE

Date received			Reference number (unit number)		
Received by			Sent to Micsam	Yes	No
Contract received	Yes	No	Paid	Cash	Card
Copy of ID attached	Yes	No	Receipt number		

TAF REGISTRATION

Owner	Yes	No
Tenant	Yes	No
Confirmed with Micsam	Yes	No