



FROM THE TRUSTEES JULY 2019

<p>TRUSTEE COMMITTEE SHUFFLE</p> <p>Due to certain administrative actions taken by the Trustee Committee, some of the Trustee Portfolios have changed, <i>to wit</i>:</p> <ul style="list-style-type: none"> • Chairperson and Trustee responsible for Human Capital and Policy Management: <i>Dr Barbara Esterhuysen;</i> • Vice Chairperson and Trustee responsible for Security Management: <i>Mr Fanie Janse van Rensburg;</i> • Trustee responsible for Financial Management: <i>Mr Johan Verwey;</i> • Trustee responsible for Administration Management: <i>Mrs Monika Fourie;</i> 	<ul style="list-style-type: none"> • Trustee responsible for Public Relations and Communication Management: <i>Mrs Maré van der Walt;</i> • Trustee responsible for Legal and Contract Management, and • Caretaker Trustee responsible for Gardening and Maintenance Management: <i>Mr Charl van Wyk.</i> <p>Notably, the changes are in the Chairperson and Vice Chairperson positions and the Caretaker function in the Gardening and Maintenance Management portfolio. The services of the previous Trustee member for said portfolio has ended, and following certain administrative processes, future co-opting into this portfolio will be considered.</p>
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<p>INTERCOM SYSTEM</p> <p>The installation teams from Open Serve (subsidiary of Telkom) are back on site and busy completing the few outstanding intercoms. Of the 671 intercom points ordered, 31 remain outstanding and are actively managed by Open serve at this time. We expect to sign off on the project by the end of July 2019.</p> <p>Once the sign-off has been concluded, the Special Levy of R95,45 (including VAT) will be added to your monthly levy statements – as agreed to at the Special General Meeting of 22 October 2016. The Special Levy will be payable for a period of 60 months (paying for the optic installation, VAS server equipment, network support and Telkom management fees), whereafter it will reduce to R40,34 (including VAT) for a further 60 months paying only for the network support and management fees.</p>	<p>After 120 months the Special Levy will fall away.</p> <p>It should be noted that the initial contract with Telkom indicated amounts of R94,62 and R39,99 respectively, but such were based on 14% VAT. The amounts indicated above are inclusive of 15% VAT.</p> <p>We are aware of one or two residents who have indicated that they do not want the intercom system and wish to reiterate that they will STILL be liable for the Special Levy, as per the majority decision resolved at the Special General Meeting of 22 October 2016. Apart from this liability to still pay the Special Levy, the security personnel will not be able to inform such residents of deliveries or guests to their homes and will be turned away at the entrance gates.</p>
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INFORMATION SESSION

The AGM meeting of 27 March 2019 was preceded by an Information Session which contributed largely to the AGM being shorter. At the time, the Trustees committed themselves to conducting such sessions twice a year.

An Information Session was held on 24 July 2019 in the Greenways Hall and attended by 34 members of the HOA, followed by a soup-and-fortified wine event (*we cannot say 'Port' due to certain restrictions in the wine industry*).

Attached to this Newsletter is a PowerPoint document depicting the questions and responses delivered at the Information Session.

The Trustees wish to thank the residents who made the effort to attend the Information Session, despite the rain and biting wind. Hopefully the fortified wine could keep the cold away on their way home.

SGM REQUEST

The Sub-Committee tasked to review the Greenways Regulations has worked diligently – offering a huge amount of their time and expertise – to fine-comb the Constitution, the House Rules, Architectural Guidelines, the Security Rules and the Trustee Statement (a Code of Conduct for the Trustee Committee). They have also scrutinised the Dispute Resolution policy and are currently in the final stages towards concluding their tasks and handing their written reports over to the Trustee Committee.

Following receipt of the written reports – described in the Terms of Reference for the Sub-Committee - the Trustee's Committee must:

- Deliberate the findings of the Sub-Committee and engage with the Sub-Committee where necessary to enable the finalization of the written reports without delay;
- Within 10 business days after finalization of the written reports, draft Special and/or General Resolutions where required for submission to a Special General Meeting of the Greenways Country Estate Homeowners' Association in terms of clause 22 of the Constitution;
- Consult with the Sub-Committee on the draft Resolutions prior to giving notice of a General Meeting in terms of clause 16 of the Constitution, and;
- Within 21 business days after finalization of the written reports, arrange for a Special General Meeting to submit the draft Resolutions for a vote in terms of the Constitution.

As was stated in the previous Newsletter, the Terms of Reference were extended to include all the Estate's Regulations (broadening the focus from the Constitution alone), which did cause an understandable delay. It was initially intended to call for the Special General Meeting on 21 August 2019, but with the timeframes indicated above, such SGM will probably be called for mid-September 2019.

The recommendation of the Sub-Committee members is that all the marked-up written reports be included in the SGM notification; and not just the adjusted drafts – thereby enabling all HOA members to clearly note the recommended amendments or rescindments.

Whilst HOA members will have the right to cast their votes (on the acceptance of the draft Regulations) by proxy, the actual proxy forms will already be in the design proposed by the Sub-Committee, depicting the draft resolution/s to be voted upon (with a clear Yes/No/Abstain block) instead of the 'blanket' proxy form of the past.

As stated before, we wish to express our sincerest appreciation to the members of the Review Sub-Committee for the mammoth task they are performing; offering their professional knowledge and time for the benefit of all members.

FACIAL RECOGNITION

To date, we have registered just over 800 residents and have expanded the 'test group' to include all 800+. Residents who have already registered, will find that the vehicle booms at the Construction gate will open upon recognising their faces (with an approximate 3 second delay). We will soon extend this function to the Main gate.

If you have registered and the vehicle booms at the Construction gate do not open automatically, then we may need to re-take your photograph. Please visit the Greenways office should this happen.

We yet again URGE residents to register for the Facial Recognition BEFORE we discontinue the existing biometric (fingerprint), card and electronic disc facilities. At this time, you will spend mere minutes at the Greenways office, but we do foresee some queues once the existing systems are shut down. Rather do this now.

Since the start of the registration process for the Facial Recognition project, we have continued operating the Sagem biometric system, but will decommission same on 30 September 2019. As from 1 October 2019, residents who have not yet registered for the facial Recognition project, will not be able to enter or exit the estate by means of fingerprints, cards or electronic tags. They will however not be denied entry/exit but will have to submit to the VACPAC scanning process (similar to guests) until they do visit the Greenways office for the FR registration.

Residents can download and complete the very simple registration form from our website www.greenwaysestate.co.za (click on News & Info) and then visit the office with any form of official identification (ID book or card, driver's licence or passport). The forms are also available in the office.

FACIAL RECOGNITION



**Time for registration
is running out !**

**D-DAY
30 SEPTEMBER**