

FACIAL RECOGNITION REGISTRATION FORM

Title			
First Name/s			
Surname			
ID or Passport number			
Greenways address			
Home telephone number			
Greenways intercom number			
Work telephone number			
Cell phone number			
Email address			
Vehicle registration number/s	<small>Vehicle 1</small>	<small>Vehicle 2</small>	<small>Vehicle 3</small>

Please mark with *X*

Owner		Owner's family*		Tenant**		Other***	
							<small>(Please describe)</small>

**Owner's family* refers to immediate family (spouse, children, grand-parents and grand-children) who requires full-time access to the Estate through facial recognition registration.

***Tenant* refers to "long-term" tenants, having taken up residence in terms of a formal rental agreement. This excludes "holiday-makers" who rent properties for short periods. Such "holiday-makers" will be dealt with in a separate exercise.

***Other* refers to au pairs, property supervisors, carers, etc. who similarly require full time access.

I hereby confirm that the above information is correct and undertake to adhere to the rules of Greenways Country Estate, failing which the Greenways Management office will have the right, following due process, to deactivate my access permission.

.....
Signature

.....
Date

.....
Signature: Owner
(Owner must please counter-sign for 'Other')

For official use

Date received		Reference number	
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Please bring any form of identification (ID, passport or valid driver's licence) when you visit the office for registration.

Please turn over for additional notes.

NOTES:

- Should you have any enquiries on the form or the process, please contact the Greenways office at 021 853 3889 or intercom 0000 for assistance.
- Removed family members who occasionally visit the estate (nephews, nieces, etc.) will be dealt with in a separate registration process.
- Domestic staff, gardeners, building contractors and other 'walk-in' persons will also be dealt with in a separate registration process.
- All occasional visitors to the estate will still be scanned via the existing VACPAC (vehicle access control/people access control) system.
- The unit owner's counter signature is only required for Facial Recognition registration where full-time access is to be allowed (by the owner) for au pairs, property supervisors, carers, etc.
- All information will be retained by the Greenways office and will not be shared with any third parties. The Greenways office is bound by the POPI Act (Protection of Private Information) and all actions are in strict compliance with the Act.

Once you received this form, kindly complete at your leisure and bring to the Greenways office for registration purposes during normal office hours. Please remember to bring any form of identification (ID, passport or valid driver's licence) when you visit the office for registration.

In due time, we will make arrangements for after-hour registration for residents who cannot visit the Greenways office during normal office hours. These arrangements will be communicated to residents at a later stage.

As we will also register walk-in residents (for instance children of residents who do not yet drive a vehicle), kindly complete a form for EACH member of your permanent household and have them visit the office in person (as we need to photograph each applicant).

We will NOT remove the existing biometric (fingerprint) access until such time that ALL residents have been registered on the Facial Registration database.